

## Scottish Courts and Tribunal Service

### Edinburgh

The Scottish Courts and Tribunal Service (SCTS) is a non-ministerial department responsible for providing administrative support to the Scottish courts, devolved tribunals and the Office of the Public Guardian (OPG). Focusing on improving access to justice, reducing delay and cost within the justice system and maximising the use of technology to improve its services, SCTS' purpose is 'Supporting Justice'.

As an organisation, the SCTS is undertaking significant modernisation and change across its building estate to fulfil the organisation's core functions and embrace future ways of working. SCTS is looking to appoint three new Committee members to their Estates, Health and Safety, Fire and Security Committee (Estates Committee).

As a member of the Estates Committee, you will support the Board to ensure that the SCTS has the buildings and facilities it needs, now and in the future, to fulfil the organisation's core functions as set out in the Judiciary and Courts (Scotland) Act 2008 and to meet its statutory and other obligations with reference to health, safety, fire and security.

With relevant and appropriate professional technical skills (RICS, CIOB, CEng, CEnv, RIBA, RIAS, IWFEM or NEBOSH qualified) and senior level experience gained within a public sector, commercial or voluntary organisation. Candidates will also need to possess excellent communication skills and the enthusiasm and personal desire to make a significant contribution to the delivery of justice in Scotland.

Appointment is for a fixed-term period of four years, renewable once by mutual consent.

If you are not remunerated from the public purse you are entitled to claim a daily fee of £336.92 should you wish. This is based on 4 days' commitment per year, including preparation for and attendance at meetings. Payment is made monthly in arrears through our payroll system. Reasonable travel expenses will also be reimbursed.

Please send your completed application by email by **7<sup>th</sup> April 2023** to [CCadger@scotcourts.gov.uk](mailto:CCadger@scotcourts.gov.uk)