

	<b>Tribunal Virtual Hearings Certification</b>		
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**Certification for receipt & understanding of virtual Hearing training documents**

Tribunal Hearings

Case Reference:

Case Name:

[Location] [date]

I, \_\_\_\_\_ (Solicitor for the \_\_\_\_\_) confirm that I received the following documents on \_\_\_\_\_ (date):

- Party Litigant – Civil Agent – Lay Rep virtual hearing guidance;
- Party Litigant – Civil Agent – Lay Rep guidance Appendix.

I confirm that I have read said documents, and understand the guidance on how to fulfil my role within the Virtual Hearing through the use of WebEx events. I have ensured that the web browser and operating system on my device are compatible in terms of the following link: <https://help.webex.com/en-us/nki3xrq/Webex-Meetings-Suite-System-Requirements>

I also confirm that I have completed a test of the equipment that I will be using to participate in the Virtual Hearing and have successfully logged into WebEx via the invitation sent to me.

Signed:

Date:

**Certification received by Court:**

I, \_\_\_\_\_, confirm receipt of certification from solicitor for the \_\_\_\_\_.

Signed:

Date:

\*Delete as appropriate