

**Next Steps Briefing No. 1
27 August 2007**

Keeping You in Touch with the Unification Programme

**Fines Enforcement
Managers & Officers**

- 6 Fines Enforcement Managers (FEMs) are now in post in each of the 6 Sheriffdoms and have commenced their training programme. They are:

Helen Aston – North Strathclyde
Fiona Brown – South Strathclyde, Dumfries & Galloway
Craig Donald – Tayside, Central & Fife
David Dunsmuir – Glasgow & Strathkelvin
Peter Farry – Lothian & Borders
Mike McBey – Grampian, Highland & Islands (Interim)
- Recruitment of Fines Enforcement Officers is underway for 6 vacancies in L&B. In respect of the remaining Sheriffdoms, a central advertising campaign will appear on 31 August 2007. FEMs are currently drafting a Q&A article for prospective FEO applicants to assist in the publication of the role.
- For further information on FEO recruitment, please contact the local FEMs as detailed above.

**Sheriffdom Legal
Advisors**

- David Kemp, Sheriffdom Legal Adviser (SLA), L&B and Kay Polson, Sheriffdom Legal Adviser, GH&I will be recruiting and training a team of Legal Advisers to serve the new JP courts. Interviews will be held during September 2007. They will also be working with local Sheriffs Principal to establish new Justices' Committees in advance of unification. These committees will be responsible for the training and appraisal of justices and for the appointment of new justices.
- For further information on Legal Adviser recruitment, please contact the local SLA as detailed above.

<p>COPII+ User Acceptance Testing</p>	<ul style="list-style-type: none"> • A group within the SJR team is currently developing a User Acceptance Testing strategy in order to identify any areas of concern with the COPII+ system. Operational users will be invited to participate. • For further information, please contact Derek Kilday, Fines Project Manager Tel: 0131 240 6657
<p>GH&I Business Continuity Workshop</p>	<ul style="list-style-type: none"> • A Transitional Arrangements Workshop was held in Elgin on 14 August 2007, similar to that held in Lothian & Borders earlier in the year. A number of local criminal justice partners attended and contributed to the development of an Action Plan specific to the needs of GH&I. This enabled stakeholders to identify actions, key leads and appropriate timescales in the approach to unification in their Sheriffdom. • For further information, please contact David Fraser, Sheriffdom Business Manager GH&I Tel: 01463 251960
<p>If you have any feedback or suggestions for content for future submissions contact: Heather MacLeod, Summary Justice Reform Team Tel: 0131 240 6663</p>	