

Scottish Courts  
and Tribunals Service



**Visiting**

**Tain Sheriff Court and  
Justice of the Peace Court**



This leaflet will help you to plan your visit to the Tain Sheriff Court and Justice of the Peace Court.

If you require more information about anything here you can email:



[enquires@scotcourts.gov.uk](mailto:enquires@scotcourts.gov.uk)

or telephone the Property and Services Unit on:



**0131 440 3300**

or text phone

**18001 0131 444 3300**

**For specific assistance  
or access issues please  
phone the following  
number in advance:**

**01382 229961**

## **Contents**

### **Location Details**

Page 4

.....

### **Ways of getting to the Court Building**

Pages 5 to 7

.....

### **On Arrival**

Pages 8 to 10

.....

### **Facilities**

Pages 11 to 15

.....

### **Floor Plans**

Pages 16 and 17

.....

### **Opening Times & Public Holidays**

Page 18

.....

### **Contact Information**

Page 19

.....

### **Additional Information**

Pages 20 and 21

## Location Details



Tain Sheriff Court and Justice of the Peace Court is located on High Street. The building is a traditional stone built detached structure within the town centre.

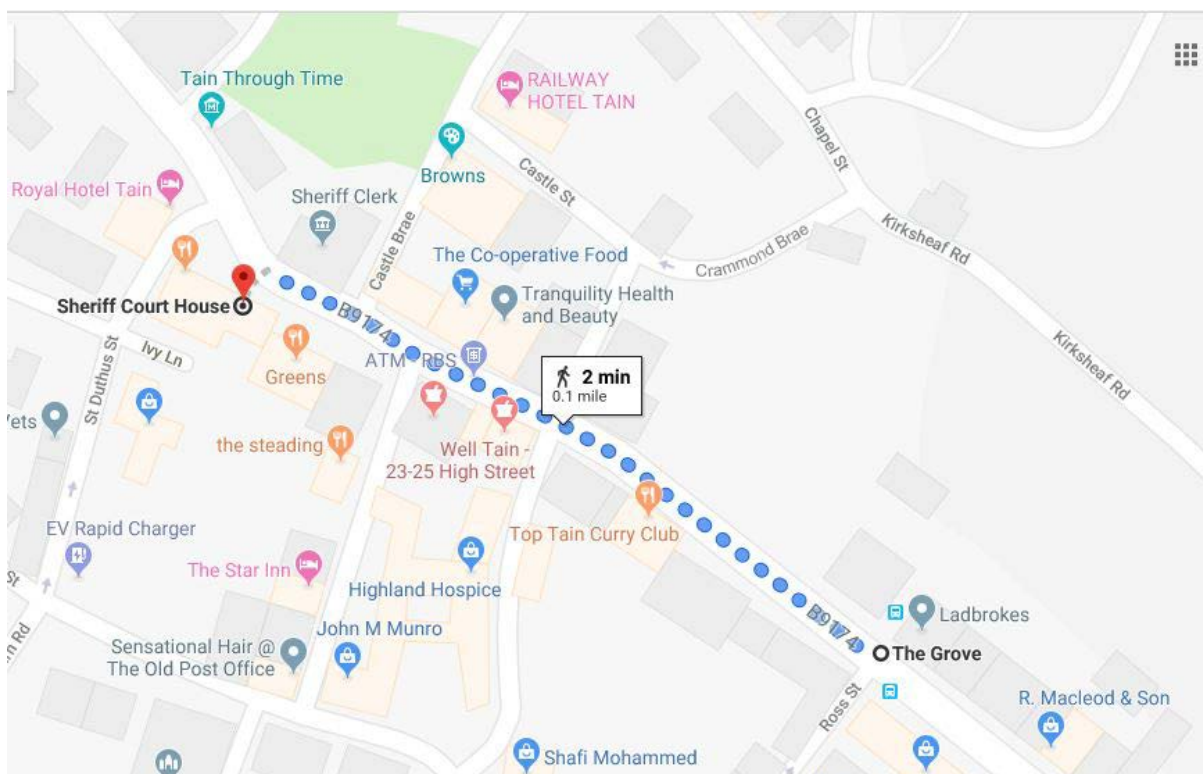
## Ways of getting to the Court Building

### By Bus



The main bus station in Tain is just a 1 minute walk from the court building.

The nearest bus stop is located on Lamington Street approximately 2 minute walk from the court building.



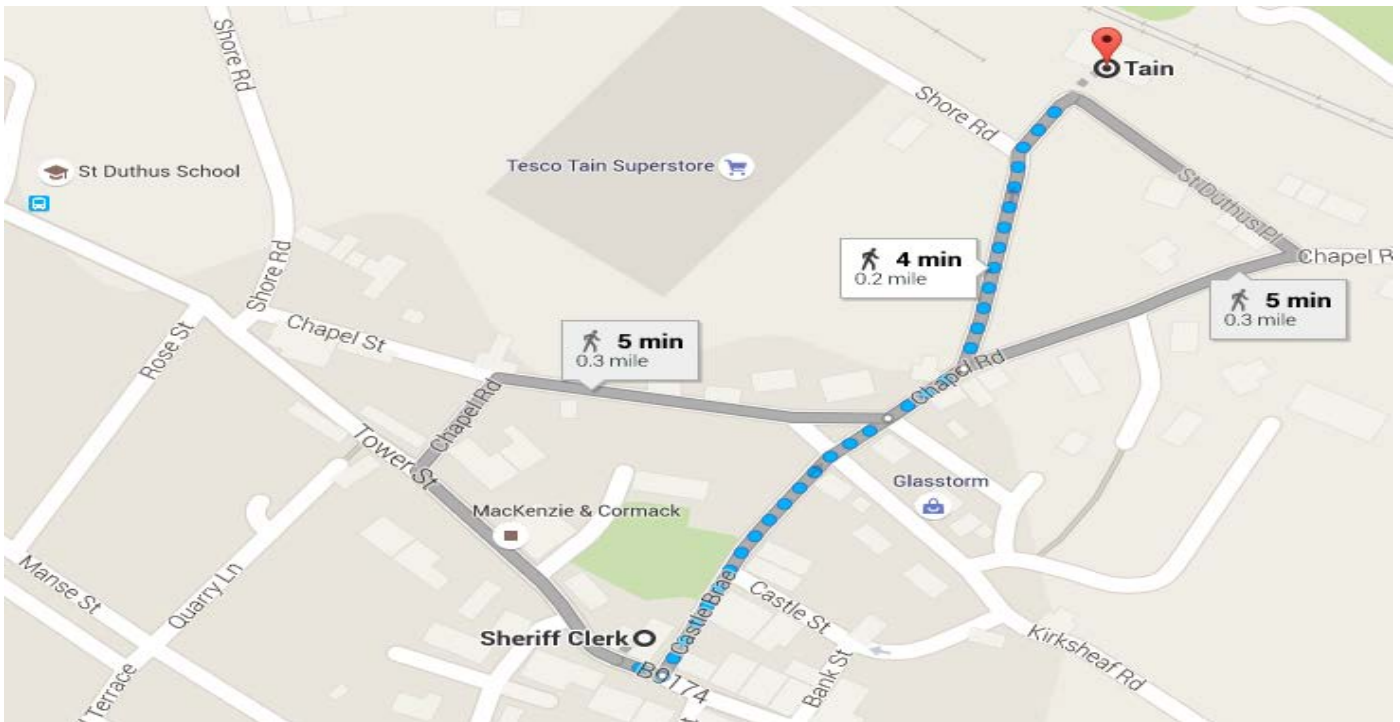
## By Train



The main train station in Tain is just a 4 minute walk from the court building.

Visit [www.nationalrail.co.uk](http://www.nationalrail.co.uk)

or call **03457 484 950** for train times.



Map data ©2016 Google

Train station location

### By Public Transport

Contact Traveline Scotland  
for all public transport  
enquiries and assistance on  
**0871 200 22 33** or visit

[www.travelinescotland.com](http://www.travelinescotland.com)

### By Car



There is no public parking  
available at the court house.  
There are a number of free  
car parks off nearby streets.

## On Arrival



Entrance steps



Entrance door

### Entrance

The entrance to the Sheriff Clerk's public counter is located on High Street and is a slightly ramped access suitable for wheelchair users.

The double entrance doors are manually operated however may be difficult from a wheelchair without assistance.

Witnesses and customers at the public counter must use this entrance.



The entrance to the Court room is via the clock tower doorway. There are a series of steps from street level.

Within clock tower entrance the staircase leads to the first floor where the Court room is located. There is no lift facility to the first floor level from this entrance.



Those attending Court hearings will enter by the clock tower door and proceed to the Court room until the case is called.



If you have a wheelchair or a pushchair and you require specific access assistance, please telephone:



**01862 892 518**

or ring the doorbell.

For further information on the layout of the court building please refer to the floor plan layouts on pages 16 and 17.

## Facilities



### Toilets

Public toilets are available on ground and first levels of the court. There is an accessible toilet on the ground floor.



### Signage

High contrast signage is provided around all circulation areas to ensure the public zones are easily navigated.



## Refreshments

There are a number of hotels, restaurants and coffee shops within walking distance of the court house.

## Hearing Loop

For people who are hard of hearing a fixed loop induction service is available at all reception counters. Portable mobile loop induction services are available for all courtrooms.



On arrival please inform the reception desk staff if you require this facility.

## Courtrooms



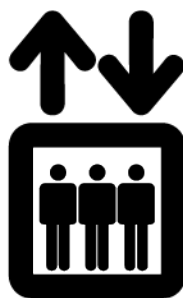
The main court is well lit and has good acoustic qualities including full induction loop facilities. Seating area is not very spacious and it does not provide a good access for all users.



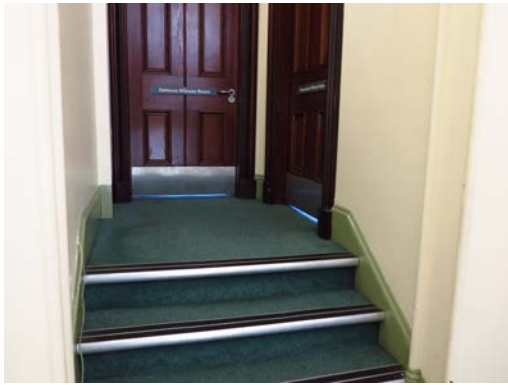
Typical court room

## Internal Access

Other than the two doors mentioned earlier, there is no other internal access within the building for the public.



Disabled access to the courtroom is available by special arrangements and is guided through the building. There is a lift solely for this purpose serving the first floor from the Public Counter entrance hall.



Typical witness room

## Witness Rooms

The two witness rooms located on the first floor are not accessible to wheelchair users as they are accessed by a short of flight of steps.

## **Fines and Criminal Office**

This is located within the Sheriff Court public counter.



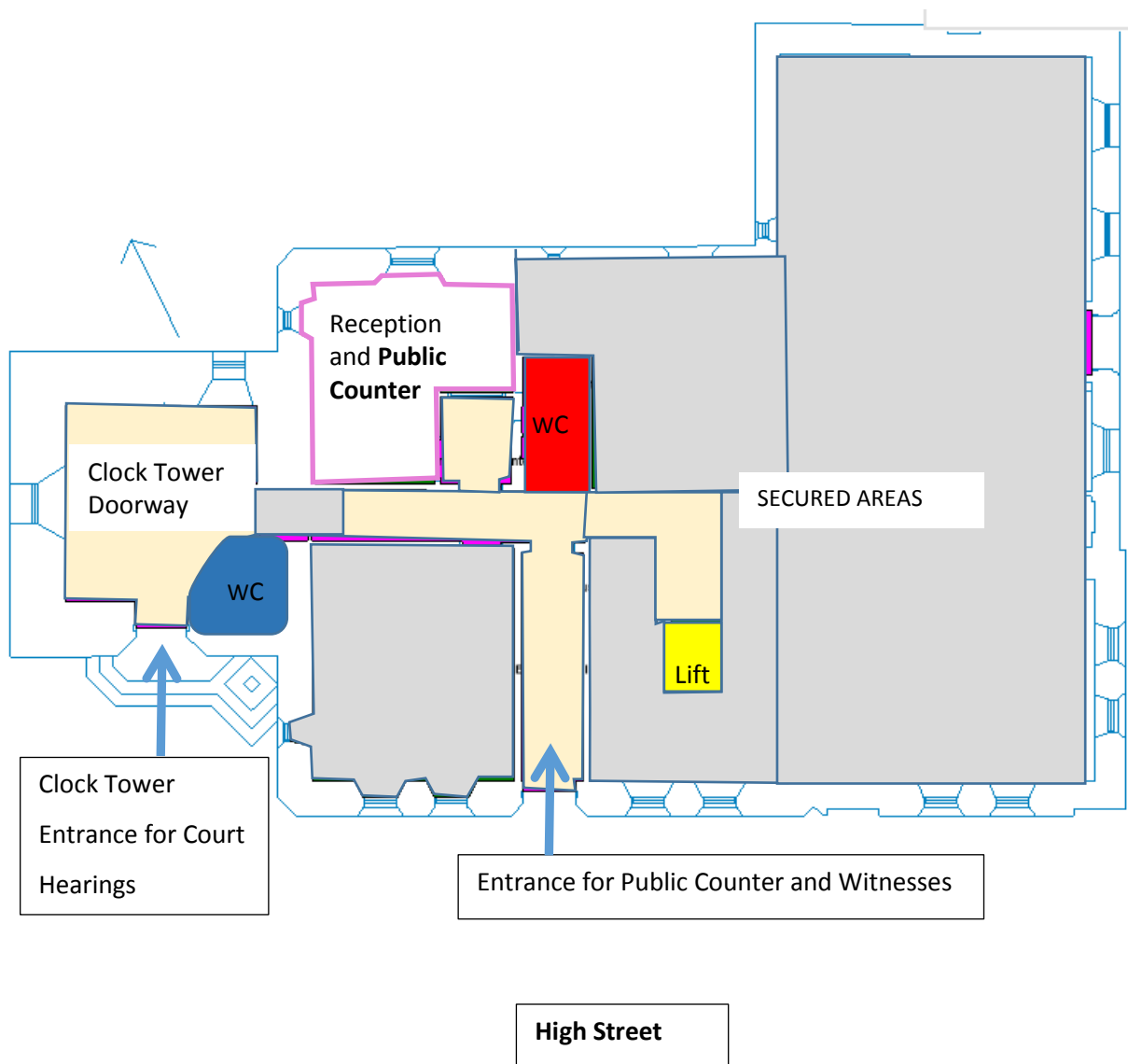
## **Sheriff Clerk's Public Counter**

The Sheriff Clerk's office is located on the ground floor to the left of the main entrance. General enquiries can be made here and also payment of fines.

An induction loop facility is provided for the hard of hearing.

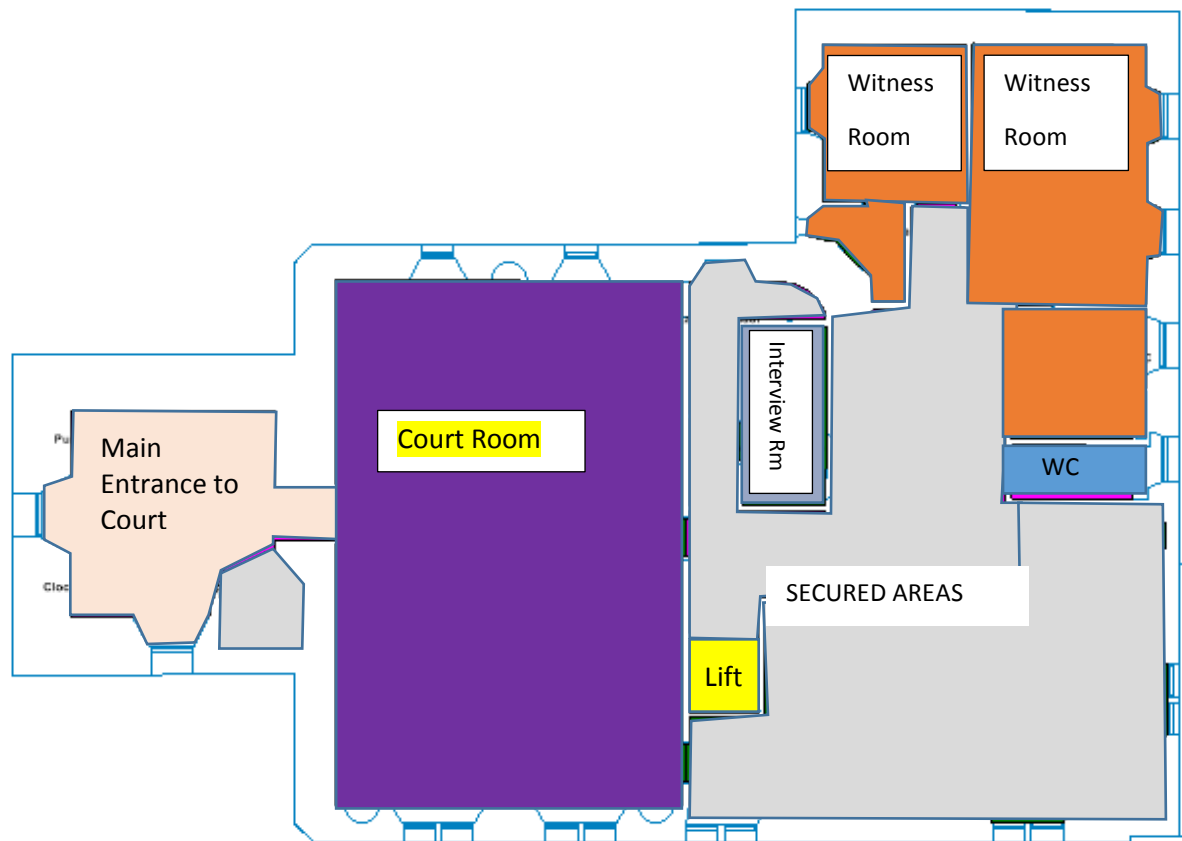
There is a good amount of space is provided in door sizing and the width of corridors for wheelchairs to manoeuvre freely in. However powered doors are not fitted presently and assistance may be needed to open these doors.










## Floor Plans



<span style="display:inline-block; width:15px; height:10px; background-color:yellow; border:1px solid black;"></span> Communication	<span style="display:inline-block; width:15px; height:10px; background-color:lightblue; border:1px solid black;"></span> Jury Muster	<span style="display:inline-block; width:15px; height:10px; background-color:lightblue; border:1px solid black;"></span> Jury Room
<span style="display:inline-block; width:15px; height:10px; background-color:orange; border:1px solid black;"></span> Witness Room	<span style="display:inline-block; width:15px; height:10px; background-color:blue; border:1px solid black;"></span> Toilets m/f	<span style="display:inline-block; width:15px; height:10px; background-color:yellow; border:1px solid black;"></span> Lift
<span style="display:inline-block; width:15px; height:10px; background-color:purple; border:1px solid black;"></span> Court Room	<span style="display:inline-block; width:15px; height:10px; background-color:red; border:1px solid black;"></span> Disabled WC	<span style="display:inline-block; width:15px; height:10px; border:1px solid pink;"></span> Reception

## Ground Floor Layout



	Communication		Jury Muster		Jury Room
	Witness Room		Toilets m/f		Lift
	Court Room		Disabled WC		Reception

First Floor Layout

## Opening Times

### Weekly

Monday to Thursday      9 am to 4 pm

Friday                      9 am to 4 pm

### Public Holidays

#### 2019

01 – January	Tuesday	<b>New Year's Day</b>
02 – January	Wednesday	<b>2nd January</b>
19 – April	Friday	<b>Good Friday</b>
22 – April	Monday	<b>Public Holiday</b>
06 – May	Monday	<b>Early May Bank Holiday</b>
26 – August	Monday	<b>Summer Bank Holiday</b>
07 – October	Monday	<b>Public Holiday</b>
02 – December	Monday	<b>St Andrew's Day</b> (substitute day)
25 – December	Wednesday	<b>Christmas Day</b>
26 – December	Thursday	<b>Boxing Day</b>

## **Contact Information**

### **Postal Address**



High Street

Tain

IV19 1AB

### **Sheriff Clerk**

Christina Phiri



### **Main Telephone**

01862 892 518



### **Email**

[tain@scotcourts.gov.uk](mailto:tain@scotcourts.gov.uk)

## Additional Information

If you require this document  
in an alternative format  
please contact the Property  
and Services Unit at the  
below address.



[enquires@scotcourts.gov.uk](mailto:enquires@scotcourts.gov.uk)



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Tribunals Service**

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Broomhouse Drive

Edinburgh

EH11 3XD



**0131 444 3300**

or text phone

**18001 0131 444 3300**

## This Report

This report has been compiled using the Scottish Accessible Information Forum, 'Making Information Accessible' guidance published September 2014.

A copy of our Court Users' Charter can be accessed [here](#)

Should you require this document in another language or format please contact:

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Scottish Courts and Tribunals Service  
Spur N1,  
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Broomhouse Drive  
Edinburgh  
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